

**PLAN OF CONSERVATION & DEVELOPMENT IMPLEMENTATION COMMITTEE
REGULAR MEETING**

Minutes

Tuesday September 22, 2020 7:00pm

Zoom Meeting

Present: Fred Knous, Chairman; Claire Frisbie, Frank Winiski, Thomas Malecky

1. Call to order by Chairman

Chairman Fred Knous called the meeting to order at 7:13pm.

2. Seating of alternates

Frank Winiski seated alternate.

3. Approval of minutes

Fred Knous made a motion to accept the minutes from February meeting Claire second All were in favor; motion carried. Fred Knous made note need to check November minutes on if they were adopted Kelly Milardo to verify.

4. Website discussion

Discussed current live website Tom suggested changing the column labeled "Time" to "Status" still using the pre agreed upon codes of A, B, and C. Kelly Milardo to follow up with Kevin Armstrong and get this update in place. Also suggested adding a key to the top of each page so visitors of the site are aware what the current status is of each Action Item and or Policy. Claire and Kelly Milardo will continue to work on adding any needed documents to the website along with Kevin Armstrong. Kelly Milardo to follow up with Kevin on updated site and adding new items going forward. Will continue to discuss design and lay out to make sure site is user friendly.

5. POCD

Discussed how to get updates from each committee. Claire created table that lists all the POCDI group leaders and what they need to report on. Mary Dickerson will reach out to individual committees to obtain updates that can be added into the website. Claire noted need to add more members to the POCDI. Mary Dickerson and Susan Brandsfield to look into where we can find new members. Mary Dickerson suggested reaching out to college students who may be able to sit in on meetings and take notes to get the tables and statuses updated.

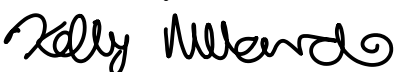
6. Public Comment

None

7. Adjourn

A motion was made by Frank Winiski, seconded by Thomas Malecky, to adjourn the meeting. All were in favor; motion carried. The meeting adjourned at 8:05pm.

Submitted by,



Kelly Milardo