

**PLAN OF CONSERVATION & DEVELOPMENT IMPLEMENTATION COMMITTEE
REGULAR MEETING**

Minutes

Thursday January 23rd, 2020 7:00pm

Waverly Center (Senior Center), 7 Waverly Avenue, Portland, CT

Present: Fred Knous, Chairman; Claire Frisbie, Frank Winiski (alternate), Angela Hammond

Absent: Thomas Malecky

1. Call to order by Chairman

Chairman Fred Knous called the meeting to order at 7:03 p.m.

2. Seating of alternates

Frank Winiski seated alternate.

3. Approval of minutes

Minutes to be approved at February 25th, 2020 meeting since not enough members in attendance.

4. Discussion with POCD partners and Leaders

Fred Knous introduced Mike Agogliati chairman from Long Range Capital Improvements Commission (LRCIC). Mike discussed how the LRCIC reviews proposed capital expenditures for projects, including water and sewer, and submits its recommendations to the First Selectwoman.

Discussed what the town needs on a yearly basis and how much those items can cost the town i.e. police cruisers, snowplow, miscellaneous grounds equipment, tractors, removal of oil tanks still in the ground, truck computers etc. Handed out papers on the past three years capital budget reports and what recommendations they made for the past years. When reviewing Amanda asked Mike why certain departments like Board of Education go to Long Range Capitol for funding when they have their own budget. Mike explained that while each department does have its own budget, they will come to Long Range Capitol for big ticket projects. The public can attend meetings and weigh in on the current proposed budget. Continued to review the budget for the year. Fred handed out pages 26 and 27 from the 2016-2026 Plan of Conservation and Development Implementation Element table showing how the LCP fits into the POCDI. *Fred to reach out to Mike on two items discussed that needs further clarification.*

5. Website discussion

Continued to discuss website layout and format of web pages and adding columns to the tables. Kelly to continue adding content onto website including tables and links to the documents currently uploaded. Kelly to work on making sure the website is user friendly and easy to follow. Discussed creating a format for incoming committees to use to report updates to the POCDI policies and action items so they are easily uploaded onto the website Kelly will continue to work on. Finalized key committees will use when reporting a timeline on an action item or task a=not completed, b=in progress, c=completed.

Kelly to reach out to Kevin Armstrong for use of the TV in the Waverly Center for viewing of the website for future POCDI meetings.

6. Review 2016-2026 Plan of conservation and Development

Under T.1 3. Continue to work on a schedule of committees to invite to report to the POCDI for the year. Discussed the different committees that have not reported yet and what items need to be addressed.

7. Public Comment

None

8. Adjourn

A motion was made by Fred Knous, seconded by Amanda Hammond, to adjourn the meeting. All were in favor; motion carried. The meeting adjourned at 9:44pm.

Submitted by,

A handwritten signature in black ink that reads "Kelly Milardo". The signature is written in a cursive, flowing style.

Kelly Milardo