

**PLAN OF CONSERVATION & DEVELOPMENT IMPLEMENTATION COMMITTEE
REGULAR MEETING**

Minutes

Monday, May 20, 2019 7:00 pm

Waverly Center (Senior Center), 7 Waverly Avenue, Portland, CT

Present: Fred Knous, Chairman; Claire Frisbie, Thomas Malecky (alternate), Frank Winiski (alternate)

Absent: Angela Hammond, Sharon Peters, Wayne Martin

1. Call to order by Chairman, Fred Knous, at 7:03 p.m.

2. Seating of alternates – Frank Winiski and Thomas Malecky seated alternates.

3. Approval of minutes – Motion to approve minutes of April 15, 2019 meeting by Claire Frisbie, seconded. Discussion – correct spelling of Frisbie (from Frisbee) throughout minutes. Vote to approve minutes as corrected – motion approved.

4. Website discussion – Reviewed the decision of last meeting to use website style similar to Wilton to collect, disseminate, track and review POCDI information. Needs to be separate from town website to allow use by Committees, Commissions, etc. and public. Fred Knous discussed this with Susan Bransfield, First Selectperson. Potential cost for website \$365 plus town personnel to do setup and maintenance. Awaiting decision from Susan Bransfield and town.
Continued the discussion regarding the Wilton website and how Portland’s POCDI table could be updated to create tracking ability – addition of another column to track timeframe. Review of handouts – Implementation draft and Documents list from Wilton website.

5. Review 2016-2026 Plan of Conservation and Development – discussed vehicle to obtain information regarding ongoing projects/actions from Leaders and Partners in POCDI. Committee will work on questionnaire/surveys to assist in this – will look at the Wilton examples as possible guide.
Committee will review information already obtained will view of figuring out where to look next for information.
Considering a “calendar” of Leaders and Partners to allow quarterly reporting spread out over year.
Tom Malecky will pull together information on questionnaires/tables from examples and send to Committee members.
Fred Knous to contact previous secretary concerning ongoing need for secretary for Committee.

6. Public comment – none.

7. Motion to adjourn approved – adjourned by Chair Knous at 8:30 p.m.

Submitted by,
Claire Frisbie